

**Minutes of the  
Idaho Nursery and Florist Advisory Committee Meeting  
By Conference Call  
9:00 a.m. – 10:03 a.m., Sept. 25, 2013**

**In Attendance:**

**Committee Members:**

Howard Hughes, Horticulture Services, Inc., Post Falls, ID – Committee Chairman  
Joe Clayton, Clayton Tree Farm, Wilder, ID – Committee Member (absent)  
Gary Paulson, Mountain Plants Inc., Victor, ID – Committee Member  
Robert (Bob) Reggear, Reggear Tree Farm, Orofino, ID – Committee Member  
Brian Winn, Jayker Wholesale Nursery, Boise, ID – Committee Member  
Dan Ritchie, Lawn Company, Boise, ID – Committee Member  
Michael E. Cooper, Idaho State Department of Agriculture (ISDA) – ISDA Representative  
Dr. James E. Johnson, University of Idaho – University of Idaho Representative (absent)

**Guests:**

Ann Bates, Idaho Nursery Landscape Association (INLA)  
Shari Ferree, Idaho State Department of Agriculture

**Call to Order and Comments from the Chair; Introductions:**

Chairman Hughes called the Idaho Nursery and Florist Advisory Committee (NAC) meeting to order at 9:11 a.m. Mountain Time. Everyone who called in to the Conference Call identified themselves. No additional items were added to the agenda.

The 2013 annual meeting was held January 26, 2013. Four (4) grant applications were reviewed and approved. The Annual Meeting minutes were approved by the committee via E-mail and posted on the ISDA Website.

**Introduction:** Dan Ritchie of The Lawn Company, Boise, ID represents maintenance and landscape. He will be completing the term of Willy Birkholtz.

**Review of 2013 Mid-Term Reports:**

- 1) NAC/ISDA 2013-3, \$11,810.00 “Improvement and Propagation of Native Plants for Water-Conserving and Traditional Landscapes” – Stephen L. Love, Ph.D., University of Idaho. (\$5,905 paid on 3/13/2013.) Brian Winn stated that he is excited to see long term funding be successful. The project has been good with good results. A motion to accept the mid-term report as stated was made by Brian Winn and seconded by Robert Reggear; the motion was then approved by the committee.
- 2) NAC/ISDA 2013-4, \$4,896.00 “Establishing Naturalized Wildflower Plantings in Urban and Suburban Sites” – Stephen L. Love, Ph.D., University of Idaho. (Paid in full on 3/13/2013.) Gary Paulson asked if the committee knew that this proposal would be multi-years. It was decided that the previous grants did indeed specify multi-year progress. A motion to accept the mid-term report as stated was made by Robert Reggear and seconded by Brian Winn; the motion was approved by the committee.
- 3) NAC/ISDA 2013-5, \$18,325.00 “Determining the Effects of Biochar-amended Potting Mixes on Native Plant Production” – Robert R. Tripepi, Ph.D., University of Idaho. (\$9,162.50 paid on 3/13/2013.) A motion to accept the mid-term report as stated was made by Brian and seconded by Gary Paulson; the motion was approved by the committee.
- 4) NAC/ISDA 2013-6, \$5,000.00 “Educational Seminar at the Idaho Horticulture Expo” – Ann Bates, Idaho Nursery Landscape Association. (\$5,000.00 to be paid upon invoice after the January 2014 meeting.) Ann Bates stated that the submitted speaker list is still a working list. She will have the full details and costs at the Annual

Meeting in January. A motion to accept the mid-term report as stated was made by Brian Winn and seconded by Robert Reggear; the motion was then approved by the committee.

**Japanese Beetle Program update:**

All treatments, both granular and foliar, for Japanese beetles in the Boise area have been completed for 2013. We treated 78 properties. We have been encouraged by the progress that we have seen in the treatment locations. Since treatments have taken place we have had our trap catches decrease by approximately 85% from peak catch times of this season. All treatments went very well and we appreciate the assistance of those involved. Future treatments will be resumed in the spring of 2014 to ensure success in this eradication process. Since this beetle has only one generation per year it will take us a few years of treatments to achieve eradication.

As of 8/13/13 we have caught 2,901 beetles with most of those being located within the Elm & Warm Springs area. Multiple catches have also been collected in parks and other outlying area locations around town. We will probably end the season with a little over 3,000 beetles being caught. Boise Parks and Recreation have treated park sites where beetles have been found, and the treatment of Donna Larsen Park was recently finished by BSU; trapping and monitoring will continue to take place through September. The cooperation and support from the affected landowners has been excellent and will go a long way in ensuring the eventual success of this program.

**Budget Report:**

A total of \$40,031.00 was approved on January 26, 2013; \$19,963.50 was disbursed to the grantees leaving a total of \$20,067.50 (\$5,905 + \$9,162.50 + \$5,000) to be disbursed upon approval of the final reports.

**Nursery Research Account Budget Summary**

	Receipts	Expenses	Balance
	\$56,975.00	\$54,671.06	\$129,037.20
FY 2007	\$58,491.96	\$54,981.64	\$132,547.52
FY 2008	\$62,044.58	\$67,112.68	\$127,479.42
FY 2009	\$48,275.00	\$58,922.69	\$116,831.73
FY 2010	\$53,500.64	\$56,846.04	\$113,486.33
FY 2011	\$51,721.99	\$68,504.70	\$ 96,703.62
FY 2012	\$44,875.00	\$66,022.58	\$ 75,556.04
FY 2013	\$44,	\$44,109.04	\$ 77,347.00
FY 2014	\$ 1,175.00	\$ 899.73	\$ 77,622.27 as of Sept. 24, 2013

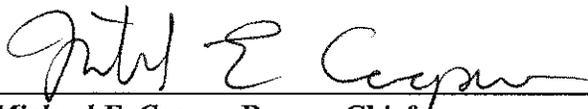
A total of \$20,067.50 is obligated to the grantees upon approval of the final reports. The unobligated cash balance as of September 24, 2013 is \$57,554.77.

**Other Business:**

**Nursery Licenses:** As of September 24, 2013, there were 2,015 nursery licenses; 25 fewer than at this time last year.

**January Meeting:** The annual meeting will be held on Saturday, January 25, 2014.

Brian Winn moved to adjourn the meeting, Gary Paulson seconded the motion. The Committee adjourned at 10:03 a.m.



**Michael E. Cooper, Bureau Chief**

**Plant Industries Division**

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**E-mail: [Mike.Cooper@agri.idaho.gov](mailto:Mike.Cooper@agri.idaho.gov)**

MIKE COOPER				
<b>NURSERY RESEARCH</b>		<b>AGAD</b>	<b>42212</b>	<b>0330-11</b>
FY07				
<b>BEGINNING CASH BALANCE</b>		<b>1/1/2007</b>		<b>\$ 140,505.76</b>
<b>RECEIPTS:</b>			<b>\$ 33,116.96</b>	
<b>EXPENDITURES:</b>				
BYU UNIV - GRANT			4,140.00	
UNIV OF IDAHO - GRANTS			35,526.00	
FEDEX			122.40	
DEPT OVERHEAD			1,019.00	
TRAVEL M COOPER			5.00	
AIR TRAVEL H HUGHES			162.80	
REFUNDS/LICENSES			100.00	
			<b>\$ 41,075.20</b>	
<b>ENDING CASH BALANCE</b>		<b>6/30/2007</b>		<b>\$ 132,547.52</b>
FY08				
<b>NURSERY RESEARCH</b>		<b>AGAD</b>	<b>42212</b>	<b>0330-11</b>
FY08				
<b>BEGINNING CASH BALANCE</b>		<b>7/1/2007</b>		<b>\$ 132,547.52</b>
<b>RECEIPTS:</b>			<b>\$ 29,394.58</b>	
<b>EXPENDITURES:</b>				
AT&T TELECONFERENCE			34.32	
DEPT OVERHEAD			1,321.00	
DFM STATEWIDE ALLOCATION			110.88	
ID AG STATISTICS 07 NURSERY SURVEY			1,000.00	
			<b>\$ 2,466.20</b>	
<b>ENDING CASH BALANCE</b>		<b>12/31/2007</b>		<b>\$ 159,475.90</b>
FY08				
<b>NURSERY RESEARCH</b>		<b>AGAD</b>	<b>42212</b>	<b>0330-11</b>
FY08				
<b>BEGINNING CASH BALANCE</b>		<b>1/1/2008</b>		<b>\$ 159,475.90</b>
<b>RECEIPTS:</b>			<b>\$ 32,650.00</b>	
<b>EXPENDITURES:</b>				
DEPT OVERHEAD			1,142.00	
MARKS HELMSTREET LODGING COOPER			293.50	
BRIGHAM YOUNG			4,140.00	
HORTICULTURE RESEARCH INSITUTE			3,000.00	
ID AG STATISTICS			1,000.00	
IDAHO NURSERY & LANDSCAPE ASSN.			5,500.00	
UNIVERSITY OF IDAHO			44,570.98	
WASHINGTON STATE UNIVERSITY			5,000.00	
			<b>\$ 64,646.48</b>	
<b>ENDING CASH BALANCE</b>		<b>6/30/2008</b>		<b>\$ 127,479.42</b>
FY09				
<b>NURSERY RESEARCH</b>		<b>AGAD</b>	<b>42212</b>	<b>0330-11</b>
FY09				
<b>BEGINNING CASH BALANCE</b>		<b>7/1/2008</b>		<b>\$ 127,479.42</b>

	RECEIPTS:			\$	14,375.00	
	EXPENDITURES:					
	DEPT OVERHEAD				1,306.00	
	PHONE FAX				42.98	
	DFM STATEWIDE ALLOCATION				118.00	
				\$	1,466.98	
	ENDING CASH BALANCE		12/30/2008			\$ 140,387.44
<b>FY09</b>						
	NURSERY RESEARCH		AGAD		42212	0330-11
	BEGINNING CASH BALANCE		1/1/2009			\$ 140,387.44
	RECEIPTS:			\$	33,900.00	
	EXPENDITURES:					
	REFUNDS				263.20	
	DEPT OVERHEAD				575.00	
	TRAVEL WINN, PAULSEN				454.32	
	IDAHO AG STATISTICS				1,800.00	
	MILEAGE - COPER				8.19	
	ID NURSERY LANDSCAPE ASSN				5,000.00	
	UNIVERSITY OF IDAHO				49,355.00	
				\$	57,455.71	
	ENDING CASH BALANCE		6/30/2009			\$ 116,831.73
<b>FY10</b>						
	NURSERY RESEARCH		AGAD		42212	0330-11
	BEGINNING CASH BALANCE		7/1/2009			\$ 116,831.73
	RECEIPTS:				21,525.00	
	REFUND				(25.00)	
				\$	21,500.00	
	EXPENDITURES:					
	DEPT OVERHEAD				1,152.00	
				\$	1,152.00	
	ENDING CASH BALANCE		12/31/2009			\$ 137,179.73
<b>FY10</b>						
	NURSERY RESEARCH		AGAD		42212	0330-11
	BEGINNING CASH BALANCE		12/31/2009			\$ 137,179.73
	RECEIPTS				32,075.64	
	REFUNDS				(75.00)	
				\$	32,000.64	
	EXPENDITURES:					
	Fuel				15.23	
	Parking				12.00	
	Dept Overhead				778.00	
	Idaho Nursey & Landscape (Id Hort Expo)				5,000.00	
	Travel Gary Paulson				457.31	
				\$	6,262.54	

<b>TRUSTEE &amp; BENEFITS:</b>					
	Brigham Young				3,900.00
	Idaho Agric Statistics Service				1,800.00
	Id Nursery & Landscape				2,000.00
	U of I				41,731.50
					\$ 49,431.50
<b>ENDING CASH BALANCE</b>			<b>6/30/2010</b>		<b>\$ 113,486.33</b>
<b>FY11</b>					
<b>NURSERY RESEARCH</b>			<b>AGAD</b>	<b>42212</b>	<b>0330-11</b>
<b>BEGINNING CASH BALANCE</b>			<b>7/1/2010</b>		<b>\$ 113,486.33</b>
	<b>RECEIPTS</b>				\$ 51,721.99
	<b>EXPENDITURES:</b>				
	Dept Overhead				2,162.00
	At&t Teleconference				40.79
	Copier rental				29.64
	Travel				433.77
					\$ 2,666.20
<b>TRUSTEE &amp; BENEFITS:</b>					
	Idaho Nursery & Landscape Assoc.	NAC/ISDA 2010-3 NAC GRANT			5,000.00
	Idaho Nursery & Landscape Assoc.	2011 HORT EXPO SPONSOR			5,000.00
	Brigham Young Univ	NAC/ISDA 2010-8			3,900.00
	University of Idaho	NACISDA20101 DR. S. LOVE			6,467.50
	University of Idaho	NAC/ISDA 2010-6 TRIPEPI			8,167.00
	University of Idaho Ext	NAC/ISDA 2011-1 DR. M. BAUER			700.00
	University of Idaho	NAC/ISDA 2011-8 TRIPEPI			5,974.50
	Idaho Agricultural Statistics Serv	FY11 TF AGRMT#20-WI-11-32-T009			1,800.00
	University of Idaho	NAC/ISDA 2011-2 DON MORISHITA			4,250.00
	University of Idaho	NAC/ISDA 2011-3 TOM SALAIZ			6,520.00
	University of Idaho	NAC/ISDA 2011-4 DR. S. LOVE			11,375.00
	University of Idaho	NAC/ISDA 2011-7 ROBERT TRIPEPI			6,684.50
					\$ 65,838.50
<b>ENDING CASH BALANCE</b>			<b>6/30/2011</b>		<b>\$ 96,703.62</b>
<b>FY12</b>					
<b>NURSERY RESEARCH</b>			<b>AGAD</b>	<b>42212</b>	<b>0330-11</b>
<b>BEGINNING CASH BALANCE</b>			<b>7/1/2011</b>		<b>\$ 96,703.62</b>
	<b>RECEIPTS</b>				\$ 44,875.00
	<b>EXPENDITURES:</b>				
	Personnel costs				1,078.77
	Dept Overhead				1,919.00
	Adm Rules				100.00
	Travel Expense (fuel, parking)				11.59
	Teleconference Service				102.77
	Postage				57.97
	Id Nursery & Landscape Assoc				8,500.00
	University of Idaho				54,252.48
					\$ 66,022.58
<b>ENDING CASH BALANCE</b>			<b>6/30/2012</b>		<b>\$ 75,556.04</b>
<b>FY13</b>					
<b>NURSERY RESEARCH</b>			<b>AGAD</b>	<b>42212</b>	<b>0330-11</b>

<b>BEGINNING CASH BALANCE</b>		<b>7/1/2012</b>	<b>\$ 75,556.04</b>
<b>RECEIPTS</b>			<b>\$ 45,900.00</b>
<b>EXPENDITURES:</b>			
Personnel costs			2,953.52
Postage			11.44
Dept Overhead			1,726.00
Misc/Office			514.08
2013 Hort Speakers			5,000.00
NAC//SDA 2013-3 LOVE 1ST HALF			5,905.00
NAC//SDA 2013-4 LOVE			4,896.00
NAC//SDA 2013-5 TRIPEPI 1ST HALF			9,162.50
NAC//SDA 2012 BURSAR BJKL02-2			7,246.00
NAC//SDA 2012 BURSAR BJKL78-2			6,694.50
			<b>\$ 44,109.04</b>
<b>ENDING CASH BALANCE</b>		<b>6/30/2013</b>	<b>\$ 77,347.00</b>
<b>FY14</b>			
<b>NURSERY RESEARCH</b>		<b>AGAD</b>	<b>42212 0330-11</b>
<b>BEGINNING CASH BALANCE</b>		<b>7/1/2013</b>	<b>\$ 77,347.00</b>
<b>RECEIPTS</b>			<b>\$ 1,175.00</b>
<b>EXPENDITURES:</b>			
Personnel costs			76.73
Dept Overhead			823.00
			<b>\$ 899.73</b>
<b>ENDING CASH BALANCE</b>		<b>9/24/2013</b>	<b>\$ 77,622.27</b>

## Shari Ferree

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**From:** Howard Hughes <howard@hortservicesinc.com>  
**Sent:** Tuesday, October 08, 2013 8:54 AM  
**To:** Shari Ferree  
**Subject:** Re: September 25 NAC Minutes

Shari,

I also approve the minutes. I just realized I didn't send the email approving the minutes until I just saw yours.

Howard

On Tue, Oct 8, 2013 at 7:49 AM, Shari Ferree <[Shari.Ferree@agri.idaho.gov](mailto:Shari.Ferree@agri.idaho.gov)> wrote:

If there are no further comments, we will finalize the minutes as approved.

Thank you,

~ Shari Ferree ~

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**From:** Gary Paulson [<mailto:mtplants@silverstar.com>]  
**Sent:** Thursday, October 03, 2013 8:31 PM  
**To:** Brian Winn  
**Cc:** Dan Ritchie; Robert Reggear; Shari Ferree; [abates@inlagrow.org](mailto:abates@inlagrow.org); [howard@hortservicesinc.com](mailto:howard@hortservicesinc.com); [djohnson@uidaho.edu](mailto:djohnson@uidaho.edu); [joe@claytontreefarm.com](mailto:joe@claytontreefarm.com); Mike Cooper  
**Subject:** Re: September 25 NAC Minutes

Thanks Sheri . I also approve the minutes. Gary

Sent from my iPhone

On Oct 3, 2013, at 6:48 AM, Brian Winn <[brianw@jayker.com](mailto:brianw@jayker.com)> wrote:

I agree as we'll.

Sent from my iPhone

On Oct 3, 2013, at 6:21 AM, Dan Ritchie <[Dan@lawnco.net](mailto:Dan@lawnco.net)> wrote:

Shari. I second the motion

Sent from my iPhone

On Oct 2, 2013, at 9:26 PM, "Robert Reggear" <[rtf@cpcinternet.com](mailto:rtf@cpcinternet.com)> wrote:

Shari,

The minutes look great. I move to approve the minutes.

Robert Reggear  
Reggear Tree Farm  
[208-755-2996](tel:208-755-2996) Cell  
[rtf@cpcinternet.com](mailto:rtf@cpcinternet.com)

----- Original Message -----

**From:** Shari Ferree

**To:** Ann Bates ([abates@inlagrow.org](mailto:abates@inlagrow.org)) ; Brian Winn ([brianw@jayker.com](mailto:brianw@jayker.com)) ; Daniel Ritchie ; Gary Paulson ([mtplants@silverstar.com](mailto:mtplants@silverstar.com)) ; Howard Hughes ([howard@hortservicesinc.com](mailto:howard@hortservicesinc.com)) ; James B "Ding" Johnson ([djohnson@uidaho.edu](mailto:djohnson@uidaho.edu)) ; Joe Clayton ([joe@claytonreefarm.com](mailto:joe@claytonreefarm.com)) ; Mike Cooper ; Robert Reggear ([rtf@cpcinternet.com](mailto:rtf@cpcinternet.com))

**Sent:** Wednesday, October 02, 2013 1:13 PM

**Subject:** September 25 NAC Minutes

Dear NAC Committee Members,

Please review the minutes of the September 25<sup>th</sup> conference call and let us know of any corrections that are needed. Please "Reply to All" when you approve the minutes or have corrections as this will be part of the permanent record.

Also attached is a copy of the Nursery Research Cash Balance sheets for 01/01/2007 through 09/24/2013.

Thank you,

~ Shari Ferree ~

*Technical Records Specialist 2*

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*Division of Plant Industries*

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Howard Hughes

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