Organic System Plan for Non-Dairy Ruminants

Please fill out this questionnaire if you are requesting organic livestock certification. Use additional sheets if necessary. You must submit farm maps, field history sheets and all other supporting documents (water tests, rented or recently purchased land histories, healthcare protocol, etc.) outlined in this questionnaire. **This form must be 100% filled out in order for your application to be considered.**

**SECTION 1: General Information**

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<tr>
<th>Name</th>
<th>Farm Name</th>
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<tr>
<th>Owner/manager, Title</th>
<th>Primary Contact Person</th>
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List any other businesses associated with this operation/responsible person (e.g. DBA, trade names, other assumed business names)

Legal status:  
- ☐ Sole proprietorship  
- ☐ Trust or non-profit  
- ☐ Corporation  
- ☐ Cooperative  
- ☐ Legal partnership (federal form 1065)  
- ☐ Other (specify)

<table>
<thead>
<tr>
<th>Year first certified</th>
<th>List any prior agencies of organic certification</th>
<th>List any current agencies of organic certification</th>
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List products requested for certification (as you would like it to read on your certificate):

1) Is your operation:
   - ☐ 100% organic  
   - ☐ a split operation (both organic and conventional production)

2) Do you have an updated copy of, or access to, the NOP regulations?  
   - ☐ Yes  
   - ☐ No

3) Do you intend to certify any crops, cropland, or pasture acreage this year?  
   - ☐ Yes  
   - ☐ No  
   a) If yes, have you also completed an Organic System Plan for crops?  
      - ☐ Yes  
      - ☐ No

4) Is any off-farm or on-farm processing done (slaughtering, packaging, bottling, etc.)?  
   - ☐ Yes  
   - ☐ No  
   a) If yes, have you submitted and Organic Handling System Plan?  
      - ☐ Yes  
      - ☐ No

5) Are you importing any ingredients or products used in production? If so, what are they? Where are they from?

6) Are you exporting any ingredients or products used in production? If so, what are they? Where are they going?

7) Give directions to your farm for the inspector.

8) When are you most available to contact?  
   - ☐ Morning  
   - ☐ Afternoon  
   - ☐ Evening

9) When are you most available for the inspection?  
   - ☐ Morning  
   - ☐ Afternoon  
   - ☐ Evening
### SECTION 2: Compliance History

NOP Rule 205.401, .402, .406

1) Did you have any non-compliances from last year’s certification?  
   - □ Yes  □ No  □ Not applicable

   a) If yes, please complete the following table; listing each non-compliance.

<table>
<thead>
<tr>
<th>NONCOMPLIANCE</th>
<th>DATE OF NOTICE</th>
<th>CORRECTIVE ACTION UPDATE</th>
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<tbody>
<tr>
<td>i.e. 205.103(b)(2),(4) Equipment cleanouts</td>
<td>8/1/10</td>
<td>I have continued to keep an equipment cleanout log.</td>
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</tbody>
</table>

2) Have you ever been denied certification?  
   - □ Yes  □ No

   a) If yes, describe the circumstances, including the certification agent involved, the reason certification was denied, and any steps taken:

3) Has your certification ever been suspended or revoked?  
   - □ Yes  □ No

   a) If yes, describe the circumstances, including the certification agent involved, the reason certification was suspended or revoked, and any steps taken:

### SECTION 3: Livestock Inventory Descriptions

NOP Rule 205.236

1) Provide the following information for the approximate classes and numbers of animals being raised for production this year.

<table>
<thead>
<tr>
<th>CLASS</th>
<th>ORGANIC</th>
<th>CONVENTIONAL</th>
<th>NOT APPLICABLE</th>
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<tbody>
<tr>
<td>Beef Cows</td>
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<td>Beef Calves</td>
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<td>Beef (Other)</td>
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<td>Beef (Other)</td>
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<td>Meat Goats</td>
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<td>Goats (Other)</td>
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<td>Meat/Wool Sheep</td>
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<td>Sheep (Other)</td>
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<td>(Other)</td>
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<tr>
<td><strong>TOTAL NUMBER OF ANIMALS</strong></td>
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<td>□</td>
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SECTION 4: Origin of Organic Livestock

A. Source of Ruminant Livestock

1) Do you raise organic slaughter replacement animals on-farm?  
   - [ ] Yes  
   - [ ] No  
   - [ ] Not applicable

2) Do you raise organic fiber producing replacement animals on-farm?  
   - [ ] Yes  
   - [ ] No  
   - [ ] Not applicable

3) If you purchase any livestock, supply specific information below:  
   - [ ] Not applicable

<table>
<thead>
<tr>
<th>CLASS OF RUMINANT</th>
<th>ID</th>
<th>DATE OF PURCHASE</th>
<th>BIRTHING DATE</th>
<th>PURCHASE SOURCE</th>
<th>ORGANIC OR CONVENTIONAL</th>
<th>ORGANIC CERTIFICATION AGENCY</th>
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4) What is your current plan for replacement stock?  
   - [ ] purchase organic animals  
   - [ ] raise own organic replacements (see below)  
   - % of total replacements

5) If you raise your own replacements, how do you breed your animals?  
   - [ ] Natural Breeding  
   - [ ] Artificial Insemination (AI)  
   - [ ] Not Applicable

6) Who performs the breeding for your operation? If it is performed by a contracted company please provide their name, address and phone number.

7) How often does breeding occur on your operation?

SECTION 5: Livestock Feed and Feed Supplements

A. Feed

FEED RATIONS FOR ALL CLASSES OF RUMINANT STOCK

1) Rations – Provide all feed rations that are provided to livestock throughout the entire year. Feed rations need to be provided for each class of animal detailing the amount and type of feeds comprising the rations. (ISDA created ration worksheets attached at the end of the OSP (Ration Supplement) that may be used at the discretion of the operation. Producers are also welcome to submit ration information in any form that they wish to use as long as rations are provided for each class of organic animal.)  
   - [ ] Feed Rations Attached
2) Please describe in detail how you determine the dry matter demand (DMD) for your livestock? (e.g. reference tables, body weight percentage, nutritionists etc.)

3) How do you measure the amount of feed provided to livestock?

4) What ration changes are anticipated?
   a. How do you plan to adapt to changes in the feed rations?

5) Do you raise any feed on your farm?  □ Yes  □ No
   a) If yes, please list:

6) Describe purchased feed below:  (Include additional pages if necessary)  □ Not applicable

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<thead>
<tr>
<th>TYPE</th>
<th>DISTRIBUTOR</th>
<th>CERTIFICATION AGENCY</th>
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7) Describe how you verify that the feed ration is sufficient to meet nutritional requirements?
   a) Do you use a nutritionist?  □ Yes  □ No
      i. If yes, please list their name and contact information:

8) What is your plan for meeting livestock nutritional needs if you have a shortage of organic feed?
### B. Feed Supplements and Additives

1) List all feed supplements and additives. *(This includes milk replacers, vitamins, minerals, etc.)*

<table>
<thead>
<tr>
<th>BRAND NAME</th>
<th>MANUFACTURER</th>
<th>REASON FOR USE</th>
<th>APPROVED BY:</th>
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### C. Feed Storage

1) How are you storing livestock feed?

2) If you store conventional feed on site, how do you prevent commingling of organic and conventional stored feed? □ Not applicable

3) How do you prevent or control rodents in organic feed storage areas?
   - □ traps
   - □ glue boards
   - □ sanitation
   - □ cats
   - □ other (please explain)

4) Do you use silage inoculants or other materials on feed crops after harvest?
   a) If yes, please list the name brand, manufacturer, and approval information:

### D. On-farm and Custom Feed Processing

1) Do you process your own feed (mix, grind, roast, extrude, etc.)? □ Yes □ No
   a) If yes, is the equipment also used for nonorganic products? □ Yes □ No
   b) If yes, how is the equipment cleaned prior to processing organic feed to prevent commingling of organic and nonorganic?
      - □ swept out
      - □ compressed air
      - □ vacuumed
      - □ purged
      - □ other (please explain)
   c) If purged, do you maintain records of dates, product, and purged amounts? □ Yes □ No

2) Is any of your feed custom processed? □ Yes □ No
   a) If yes, is the operator certified organic? □ Yes □ No
   b) If yes, provide the name of the processor and certifying agent.
SECTION 6: Water

1) What are your sources of water for livestock use?
   - on-site well
   - municipal
   - river/creek/pond
   - spring
   - other (specify):

2) Are there immediate contamination threats to your water source(s)?
   - Yes
   - No
   a) If yes, please describe the threat and the steps you are taking to mitigate the threat.

3) What is the date of your last water test for coliform bacteria and nitrates?
   - Not applicable

4) If you use additives in the water, list them and state reason for use:
   - No additives used

5) If livestock have access to a river, creek, or pond describe how you control erosion and
   protect water quality?
   - No access

6) Describe the location and types of all sources of water:

SECTION 7: Living Conditions

1) Describe housing used: (All facilities and outdoor livestock areas should be indicated on attached maps.)

<table>
<thead>
<tr>
<th>TYPE OF HOUSING AND MAP DESIGNATION</th>
<th>CLASS OF LIVESTOCK HOUSED</th>
<th>SIZE (LENGTH X WIDTH)</th>
<th>NUMBER OF ANIMALS HOUSED</th>
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2) Describe the location and types of all available shelter and shade:

3) Is bedding used?
   - Yes
   - No
   a) If yes, are roughages used as bedding?
      - Yes
      - No
   b) If so, do you have documentation that bedding is certified organic?
      - Yes
      - No
      - Not applicable
4) How often is housing cleaned out?

5) Describe sanitation or cleaning products used: □ No sanitation products used

7) Are any fumigants or prohibited pest control agents used in the facility? □ Yes □ No
   a) If yes, what steps do you take to prevent contamination of feed and livestock?

8) What source(s) of light is used in animal housing?

9) Is day length regulated using artificial light? □ Yes □ No
   a) If yes, please describe:

10) How long are animals indoors (hours per day)? spring summer fall winter

11) What outdoor areas other than pasture do animals use?

12) Describe locations of any treated (with prohibited materials) lumber that may come into contact with livestock:

13) Describe the location and types of all permanent fencing in the housing areas:

14) What reasons are animals temporarily confined or sheltered? Where applicable, indicate how long animals are typically confined. The reasons and corresponding dates must be recorded and made available for auditing.

<table>
<thead>
<tr>
<th>ALLOWED REASONS FOR TEMPORARY CONFINEMENT (RESTRICTIONS)</th>
<th>TYPE/CLASS OF LIVESTOCK</th>
<th>DURATION OF CONFINEMENT</th>
<th>SPECIFIC REASON</th>
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<tbody>
<tr>
<td>□ Inclement weather</td>
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<tr>
<td>□ Animals stage of life <em>(does not include lactation)</em></td>
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<tr>
<td>□ Health, safety, or well-being of the animal</td>
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<td>□ Risk to Soil and Water</td>
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<tr>
<td>□ Healthcare <em>(does not include lactation nor the various life stages)</em></td>
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<tr>
<td>□ Sorting and Shipping of Livestock</td>
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<tr>
<td>□ Breeding <em>(only for the act of breeding itself)</em></td>
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<td>□ 4-H <em>(1 week before demonstration, through event and day after)</em></td>
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<td>□ Lactation <em>(may only deny pasture for 1 week after lactation for dry off)</em></td>
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<tr>
<td>□ Birthing/Parturition <em>(3 weeks prior, during, &amp; 1 week after)</em></td>
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### SECTION 8: Pasture Management and Grazing Plan

1. Pasture and Grazing Plan - Please describe, in detail, your operation's pasture and grazing management plan. Include how you determine the grazing season, grazing type, and how you ensure each class of animal is getting 30% of DMD from pasture during the grazing season. (*ISDA created a pasture management and grazing appendix attached at the end of the OSP that may be used at the discretion of the operation. Producers are also welcome to submit a pasture management and grazing plan in any form that they wish to use as long as all necessary information is provided.*)

☐ Pasture and Grazing Plan attached

### SECTION 9: Manure Management

1. What type(s) of manure management do you use?

- [ ] spread immediately/soon as possible
- [ ] stockpile indoors
- [ ] stockpile outdoors
- [ ] no centralized accumulation of manure e.g. year-round pasturing
- [ ] composting
- [ ] liquid
- [ ] other (specify)

2. Do you apply manure or composted manure to your fields?  
   - [ ] Yes
   - [ ] No
   a) If yes, what is the approximate rate of application?
   b) If yes, how many acres of land are available for manure and compost application?
   c) If yes, list materials added to manure or manure compost (example: bedding, barn lime, inoculants, etc.)
   d) If yes, during what months do you apply manure or manure compost?

3. If you do NOT apply manure to your own land, what is done with the stockpiled manure?

4. Explain how your manure handling ensures that no contamination of water resources occurs?

### SECTION 10: Livestock Health Care Practices

#### A. General Information

1. Identify the general components of your animal health management program including preventive and management practices:
   - [ ] choosing well-adapted species
   - [ ] selective breeding
   - [ ] pasture rotation
   - [ ] good sanitation
   - [ ] nutritional supplements
   - [ ] vaccinations
   - [ ] good quality feed
   - [ ] probiotics
   - [ ] good ventilation in housing
   - [ ] access to outdoors
   - [ ] dry bedding
   - [ ] culling

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B. Provide health care protocols and products/treatments used or to be used.  
(This may be submitted as a separate document if preferred)

<table>
<thead>
<tr>
<th>NAME BRAND OF PRODUCT / MANUFACTURER</th>
<th>HEALTH PROBLEM / DISEASE</th>
<th>APPROVED BY:</th>
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C. Provide your health care records for all animals: (i.e. vaccines, parasiticides, planned treatments, etc.)  
(This may be submitted as a separate document if preferred)

<table>
<thead>
<tr>
<th>ANIMAL ID</th>
<th>DATE</th>
<th>MEDICATION</th>
<th>REASON</th>
<th>PREVENTATIVE PRACTICE</th>
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1) Please provide the name, address, and phone number of your veterinarian:

2) How often does your veterinarian visit your operation?
3) Are your animals tested for specific diseases on a routine basis?  
   □ Yes  □ No
   a) If yes, what diseases are they tested for?

   b) If yes, how is the testing done?  
      □ by yourself  □ veterinarian  □ state or federal official
      □ other (please describe)

D. Pest management

1) Indicate all livestock pest problems:
   □ flies  □ internal parasites  □ external parasites  □ predators
   □ other (please describe)

2) What prevention and control measures do you use to control for flies?
   □ sanitation/manure removal  □ commercial fly parasites/predators  □ sticky tape
   □ walk-through fly traps  □ allowed/restricted pesticides  □ good quality feed
   □ other (please specify)

3) What prevention and control measures do you use to control for internal and external parasites?
   □ probiotics  □ garlic or herbs  □ controlled grazing  □ multi-species grazing
   □ allowed/restricted synthetic de-wormers  □ diatomaceous earth  □ sanitation
   □ other (please describe)

   a) How do you monitor livestock for internal parasites?
      □ visual/body condition  □ fecal analysis  □ anemia evaluation
      □ other (please describe)

   b) How often is monitoring done?
      □ daily  □ weekly  □ other (please describe)

4) If external parasites are a problem, what prevention and control measures do you use?
   □ facility sanitation  □ facility fumigation  □ dust/mud wallows  □ sulfur dusts
   □ diatomaceous earth  □ allowed/restricted pesticides  □ medications
   □ other (please describe)
a) How do you monitor livestock for external parasites?
- visual inspection of animals
- visual inspection of facility
- other (please describe)

b) How often is monitoring done?
- daily
- weekly
- other (please describe)

5) List all pest control products used or intended for use in the current season for organic livestock or in areas that hold organic livestock. (e.g. fly sprays, dusts, pour overs, baits, etc.)

<table>
<thead>
<tr>
<th>NAME BRAND OF PRODUCT/TREATMENT USED</th>
<th>MANUFACTURER</th>
<th>PEST PROBLEM</th>
<th>APPROVED BY:</th>
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6) What control measures do you use for predators?
- restrict grazing when predation is frequent
- artificial lighting
- fencing
- traps
- corral/lock up animals at night
- bird netting
- hunting
- guard animals
- noise makers
- other (please describe)

a) Do you take steps to ensure that your control measures do not harm other wildlife?  
- Yes
- No

E. Physical Alterations:

1) List physical alteration practices you use:  
- None used

- castration
- de-horning
- ear notching
- tail docking
- branding

- removal of extra teats
- other (please describe)

2) Please describe physical alteration practices as listed above:
<table>
<thead>
<tr>
<th>ALTERATION PRACTICE</th>
<th>METHOD USED AND MEANS FOR REDUCING LIVESTOCK STRESS</th>
<th>REASON FOR ALTERATION PRACTICE</th>
</tr>
</thead>
<tbody>
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</table>

**SECTION 11: Pre-Slaughter Management**

NOP Rule 205.102, .201, .272

1) Where are your animals slaughtered?  
   - ☐ Not applicable  
   - ☐ no slaughter  
   - ☐ on-farm  
   - ☐ processing facility  
   - ☐ other (specify)

3) If livestock are processed off-farm, give the name of the facility where animals are slaughtered, along with the contact person, address and phone number:

4)

3) Is the facility certified organic?  
   - ☐ Yes  
   - ☐ No
   a) If yes, by what agency? *(retain proof of certification for inspector)*

4) Please describe how animal stress and injury is minimized during loading, transport, unloading, and slaughter:

5) Are organic livestock transported with conventional livestock?  
   - ☐ Yes  
   - ☐ No
   a) If yes, how is organic integrity upheld during transport?

6) How are organic meat products stored?  
   - ☐ distributed immediately/no storage  
   - ☐ storage at slaughter plant  
   - ☐ storage at farm site
   - ☐ storage at separate facility  
   - ☐ other (please describe)

7) If products are stored with or near non-organic products, what steps are taken to ensure commingling does not occur?
SECTION 12: Fiber Clip

1) How is hide, wool, or fiber handled after harvest/shearing?
   - Sold as organic unprocessed wool/hair/hide
   - Wool/hair/hide sold/disposed of as non-organic
   - Processed on-farm for organic product sales (organic system plan for handling needed)
   - Processed on-farm for non-organic product sales

2) What steps do you take to ensure that organic wool/hair/hide does not commingle with conventional products?

3) Are any cleaning or treatment products used on the unprocessed wool/hair/hide?
   - Yes
   - No
   a) If yes, please list:

4) Are the bags or other containers used to hold unprocessed wool/hair/hide free of fungicides, insecticides, or other prohibited contaminants?
   - Yes
   - No

SECTION 13: Animal Identification

1) Describe your identification system:
   - collars
   - ear tags
   - tattoos
   - leg bands
   - branding
   - other (specify)

2) Do you assign numbers and/or letters as part of your animal ID system?
   - Yes
   - No
   a) If yes, give an example and explain the components of your ID number.

3) Are any animals treated with prohibited materials?
   - Yes
   - No
   a) If yes, how are the animals identified and segregated?

SECTION 14: Marketing and Labeling

1) How are products marketed/sold?
   - wholesale
   - retail
   - processed on-farm
   - other (specify)
2) Do you use lot numbers for any products? □ Yes □ No
   
a) If yes, give an example of your lot number and explain what each component means:

3) Do you use or plan to use the USDA Organic Seal on organic product labels or marketing information? □ Yes □ No

4) Do you use or plan to use the seal of the certifying agent on product labels or marketing information? □ Yes □ No

5) When organic products are sold, are they identified as organic on the sales documentation? □ Yes □ No
   If no, please explain:

---

SECTION 15: Record Keeping

A. Records

1) Note which types of records you keep:

<table>
<thead>
<tr>
<th>ORGANIC RECORDS</th>
<th>DESCRIPTION</th>
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</thead>
<tbody>
<tr>
<td>□</td>
<td>Documentation of purchased organic animals</td>
</tr>
<tr>
<td>□</td>
<td>Organic certificates for purchased organic animals</td>
</tr>
<tr>
<td>□</td>
<td>Breeding records</td>
</tr>
<tr>
<td>□</td>
<td>Purchased feed and/or feed supplements</td>
</tr>
<tr>
<td>□</td>
<td>Feed labels</td>
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<tr>
<td>□</td>
<td>Feed rations</td>
</tr>
<tr>
<td>□</td>
<td>Feed records</td>
</tr>
<tr>
<td>□</td>
<td>Organic certificates for purchased feed</td>
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<tr>
<td>□</td>
<td>Feed storage inventory records</td>
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<tr>
<td>□</td>
<td>Grazing schedule records</td>
</tr>
<tr>
<td>□</td>
<td>Health records (vaccines, medications, physical alterations, etc.)</td>
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<tr>
<td>□</td>
<td>Input material approval documentation (e.g. OMRI/WSDA certificates)</td>
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<tr>
<td>□</td>
<td>Non-organic livestock, livestock production, and sales records</td>
</tr>
<tr>
<td>□</td>
<td>Slaughter/harvest records</td>
</tr>
<tr>
<td>□</td>
<td>Sales</td>
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<tr>
<td>□</td>
<td>Shipping and receiving records; bills of lading, etc.</td>
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<tr>
<td>□</td>
<td>Other (describe)</td>
</tr>
<tr>
<td>□</td>
<td>Other (describe)</td>
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<tr>
<td>□</td>
<td>Other (describe)</td>
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<tr>
<td>□</td>
<td>Other (describe)</td>
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</tbody>
</table>

2) How are records typically kept and where are records located?

3) Are/will records be maintained for at least five years? □ Yes □ No
### SECTION 16: Split Production

**NOP Rule 205.201(a)(5)**

1) Describe all prohibited substances and practices:
   - Not applicable

<table>
<thead>
<tr>
<th>PROHIBITED SUBSTANCE OR PRACTICE</th>
<th>ANIMAL ID</th>
<th>DATE USED</th>
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2) Describe measures taken to prevent the commingling of organic and non-organic livestock and livestock products (animal ID, segregation, audit trail, etc.)

3) Describe measures taken to prevent organic livestock and livestock products from contamination by prohibited substances.