*Directions:* Use this form for any non-organic materials that you are requesting for use in your certified organic products that are not *currently* OMRI, WSDA, CDFA, or ISDA approved for organic production. The material manufacturer must fill out this form to completion in order to be accepted. However, if all of the information can be provided in an alternate format it may be accepted. Submission of this document does not guarantee the material will be approved. Additional information may be needed to determine compliance.

Material Manufacturer: Fill out this form so ISDA may review this material for the certified client’s use.

|  |  |
| --- | --- |
| Brand Name of Processing Input/Material: |       |
| Manufacturer Name: |       |
| Intended Use of Product: |       |

1. Provide the following information:

|  |  |
| --- | --- |
| Copy of the Product Label | [ ]  Attached |
| Copy of a Spec Sheet (If applicable) | [ ]  Attached |
| Complete Ingredient List (Active and Inert/Excipients/Processing Aids)\*C*learly distinguish organic certified ingredients from non-organic ingredients.* | [ ]  Attached |
| A statement that none of the ingredients, or manufacturing process for this product, are derived from or use Excluded Methods (e.g. GMOs), sewage sludge, or ionizing radiation.  | [ ]  Attached |

2. If the material above is one of the following, or contains one of the following, **also** attest to the applicable criteria below:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ingredient/Input Type** | **True** | **False** | **Not Used** |
| **Activated Charcoal** – Is derived from a vegetative source.- List source:       | [ ]  | [ ]  | [ ]  |
| **Cellulose** – is non-chlorine bleached and is not microcrystalline cellulose. | [ ]  | [ ]  | [ ]  |
| **Citric Acid** – is produced by microbial fermentation of carbohydrate substance**-** List carbohydrate substance:       | [ ]  | [ ]  | [ ]  |
| **Enzymes** – are from edible, nontoxic plants, nonpathogenic fungi, or non-pathogenic bacteria. | [ ]  | [ ]  | [ ]  |
| **Glucono delta-lactone** – is not produced from oxidation of D-glucose with bromine water. | [ ]  | [ ]  | [ ]  |
| **Glycerin** – is produced from agricultural source materials and processed using biological or mechanical/physical methods as described at §205.270(a). | [ ]  | [ ]  | [ ]  |
| **Gums (Arabic, Guar, Locust Bean, Carob Bean)** – are water extracted. | [ ]  | [ ]  | [ ]  |
| **Lecithin** – is de-oiled. | [ ]  | [ ]  | [ ]  |
| **Microorganisms** – are food grade bacteria, fungi or other microorganisms. | [ ]  | [ ]  | [ ]  |
| **Pectin** – is non-amidated. | [ ]  | [ ]  | [ ]  |
| **Tocopherols** – is derived from vegetable oil. | [ ]  | [ ]  | [ ]  |
| **Waxes** – are non-synthetic (carnauba wax or wood resin). | [ ]  | [ ]  | [ ]  |
| **Yeast** – is non-synthetic and no petrochemical substrate or sulfite waste liquor was used. | [ ]  | [ ]  | [ ]  |

3. Please submit the following:

|  |  |
| --- | --- |
| A description of the **manufacturing process** for products or ingredients intended to be considered as nonsynthetic. If synthetic, please note. *Include information that indicates if the material is a result of any chemical change or altered in a way that does not occur in nature. If any separation or extraction methods are used describe the process, chemicals used, and if any of these substances remain in the final product.*  | [ ]  Attached[ ]  Product is Synthetic |

4. The statements regarding the material produced by my company are true to the best of my knowledge and I am qualified to make technical statements about this product.

**NOTE: DECLARATIONS THAT ARE MISSING NECESSARY DOCUMENTATION DISCLOSING ALL INGREDIENTS MAY BE DENIED.**

|  |
| --- |
| Manufacturer Representative’s Name & Title:       |
| Authorized Signature:        | Date:       |
| Contact Phone Number:       | Email:       |