

**IDAHO DEPARTMENT OF AGRICULTURE**  
**2270 Old Penitentiary Road**  
**PO Box 7249**  
**Boise, ID 83707**

**02.01.05 Rules Governing Certificates of Free Sale**  
**Minutes of June 09, 2025 Meeting**  
**Meeting was live streamed via Teams**

**ATTENDEES:**

Lloyd Knight, Idaho State Department of Agriculture  
Laura Johnson, Idaho State Department of Agriculture  
Bailey Anderson, Idaho State Department of Agriculture  
Clayton Moore, Idaho State Department of Agriculture  
Jason Meyers, Idaho State Department of Agriculture  
Danny Wynne, Lamb Weston  
Elizabeth Criner, Veritas Advisors  
Katie Backstrom, JR Simplot

The meeting was called to order by Lloyd Knight at 2:00pm. Lloyd introduced this meeting as the first rulemaking meeting for 02.01.05 Rules Governing Certificates of Free Sale. Lloyd directed all meeting participants to the Townhall website for up-to-date meeting information, and to the ISDA website for additional handouts, documents, and information on this year's rulemaking.

**REVIEW OF CURRENT RULE AND PROPOSED CHANGES**

The rule was presented on screen for everyone. The participants collectively reviewed the rule section by section and the recommended edits from the Division of Financial Management and the Idaho State Department of Agriculture. Additional changes were proposed during the meeting:

100.01 – Additional discussion occurred on keeping the application request by sending requested information or the Department making a form that must be filled out. The unanimous consensus was to keep it a simple request by email.

300.02-300.04 – Additional discussion occurred on changing the term "airway bill" to "shipping label". Industry personnel that were present agreed that the more common terminology of "shipping label" was better to use.

**ADDITIONAL REVIEW AND NEXT STEPS**

Lloyd stated that the next meeting would be on July 14, 2025 @ 2pm. Lloyd asked that people submit recommendations and comments.

**ADJOURNMENT**

The meeting adjourned at 2:16pm.